

BOARD OF SECONDARY EDUCATION, ODISHA

INSTRUCTION FOR ONLINE APPLICATION FOR MODIFICATION/ CORRECTION OF STUDENTS ENROLLED DATA FOR HSC EXAM, 2026

1. The Board of Secondary Education, Odisha is offering one more chance to schools for correcting their data which they have uploaded during enrolment of candidates in Class-IX during 2024.
2. The correction of most of the data can be done online by the Head of the Institutions who are the login authorities. The link will be made available in the website, www.bseodisha.ac.in from 21/07/2025 till 31/07/2025 midnight.
3. The Head of the Institutions can log in to the enrolled data with the User ID (which is the school code) & password which they have last used.
4. The following fields can be edited.

a. School Profile :-

Correction can also be effected in school profile, in case there is change in School mail ID, Phone No., Mob. No., Name of the Head of the Institution and uploading of signature of Head of the Institution. (This will arise in case of change/ transfer of Head of the Institution.) If other information in the school profile has been entered wrongly during enrolment, the same can be corrected by the Head of the Institution online or at the Head Office on submission of original supporting documents.

b. Candidate's Data :-

The data of candidate shall be strictly as per the Admission Register and Cancelled T.C. No data other than, that in the said registers shall be entered. The Head of the Institutions shall be held solely responsible for entry of any, incorrected data if detected. They shall be very careful in changing the date of birth of the candidate. The date of birth in the admission register and cancelled TC has to match with the date of birth entered online. If any correction requires to be done, it should have been reflected in the admission register with countersignature of the concerned District Education Officer.

The name of the candidate can not be edited online. If the candidate do not have photograph in Descriptive Roll, the same has to be uploaded. However the photograph can not be replaced.

5. The following corrections can not be done by the Head of the Institutions online. They have to approach the Head Office, Cuttack for transfer of candidates and change in caste. To respective zonal offices of the Board for correction in Candidates Name and Photo. These corrections should be supported by genuine documents in between 21/07/2025 to 31/07/2025.

Nature of Correction

Sl. No.	Particulars	Place of Correction	Fee
1.	Correction of Name of the Candidate	Respective Zonal Office	Nil
2.	Replacement of photograph of the Candidate		Nil
3.	Transfer of Candidate from one school to other	Head Office, Cuttack	Rs.200/- (Per Candidate)
4.	Correction in Caste		Nil
5.	Correction in school profile		Nil

6. Corrections either offline or online have to be completed by 31/07/2025. No further extension of time shall be allowed.

Sd/-
Controller of Examinations,
B.S.E., Odisha, Cuttack